RESOLUTION NO. 16-045

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA, AUTHORIZING CLASSIFIED AND UNCLASSIFIED POSITIONS IN THE CITY'S SERVICE EFFECTIVE JUNE 21, 2016, AND PROVIDING A SCHEDULE OF CLASSIFICATIONS AND SALARIES FOR THE SAME IN ACCORDANCE WITH THE OPERATING BUDGET FOR THE 2017 FISCAL YEAR.

SECTION 1. DEPARTMENT/DIVISION POSITIONS:

The Council hereby authorizes the following positions in each of the Departments and/or Divisions as provided for in the 2017 fiscal year operating budget:

	Full-Time Positions Authorized	Part-Time Positions Authorized
ADMINISTRATIVE SERV	ICES	
ADMINISTRATION		
Administrative Analyst II*	1	
Administrative Services Director	1	
	2	
CITY CLERK		
City Clerk Services Manager	1	
Deputy City Clerk	2	
Records Technician		0.5
HUMAN PECCUPOEC	3	0.5
HUMAN RESOURCES	0	
Administrative Specialist* Human Resources Analyst II*	3 3	
Human Resources Assistant*	3 2	
Human Resources Manager	1	
Senior Human Resources Analyst*	1	
Genior Fluman Flesources Analysi	10	
INFORMATION TECHNOLOGY	10	
Applications Administrator*	1	
Applications Analyst*	1	
Computer Training Coordinator	1	
Geographic Information Systems Coordinator	1	
Geographic Information Systems Technician	1	
Information Technology Manager	1	
Information Technology Supervisor	1	
Information Technology Supervisor*	1	
Information Technology Technician II	3	
Network Analyst	2	
System Administrator	1	
Webmaster	1	
	15	
TOTAL ADMINISTRATIVE SERVICES	30	0.5

		Authorized	Authorized
	AIRPORT	Addionzod	Admonized
<u>ADMINISTRATION</u>			
Administrative Analyst II		1	
Administrative Specialist		1	
Airport Business Development Manager		1	
Airport Director		1	
Community Education Liaison			0.5
Executive Assistant*		1	
Marketing Coordinator		1	
Senior Property Management Specialist		1	
come reperty management specialist		7	0.5
CAPITAL SUPPORT			
Project Planner		1	
Senior Engineering Technician		·	0.5
30o. <u>=</u> gg . 30		1	0.5
CERTIFICATION & OPERATIONS		·	0.0
Administrative Assistant		1	
Administrative Specialist		1	0.75
Airport Operations Manager		1	00
Airport Operations Specialist		4	
Airport Operations Supervisor		1	
Senior Airport Operations Specialist		3	
Comor Amport Operations operation		11	0.75
MAINTENANCE		••	0.70
Accounting Assistant		1	
Airport Facilities Manager		1	
Airport Maintenance Supervisor		1	
Airport Maintenance Worker II		3	
Custodial Supervisor		1	
Custodian		8	
Grounds Maintenance Worker II		1	
Painter		2	
Senior Airport Maintenance Worker		4	
Senior Grounds Maintenance Worker		1	
Comor Groundo Maintonarios Tromor		23	
SECURITY		20	
Airport Operations Aide		1	
Airport Patrol Officer		6	
Airport Patrol Officer II		4	
Airport Patrol Supervisor		1	
Amport I dator ouporvioor		12	
TOTAL AIRPORT DEPARTMENT		<u>54</u>	1.75

Full-Time Positions

Part-Time Positions

	Full-Time Positions Authorized	Part-Time Positions Authorized
CITY ADMINISTRATE		
CITY ADMINISTRATOR Administratoria Office Superviser*	1	
Administrator's Office Supervisor* Administrative Analyst III*	1	
Administrative Analyst III Administrative Specialist*	1	
Assistant City Administrator	1	
Assistant to the City Administrator	1	
City Administrator/City Clerk/Treasurer	1	
City TV Production Specialist	1	
City TV Production Supervisor	1	
Communications Specialist		0.5
Employee Relations Manager	1	
	9	0.5
TOTAL CITY ADMINISTRATOR	9	0.5
CITY ATTORNEY		
CITY ATTORNEY	•	
Assistant City Attorney I	2	
Assistant City Attorney IV	3 1	
City Attorney Legal Office Supervisor*	1	
Legal Secretary II*	2	
Litigation Paralegal*	2	
Litigation i di diogal	11	
TOTAL CITY ATTORNEY	44	
TOTAL CITT ATTORNET	<u>11</u>	
COMMUNITY DEVELOPI	MENT	
ADMINICTD ATION		
ADMINISTRATION Accounting Assistant	1	
Community Development Business Manager	1	
Community Development Director	1	
Executive Assistant*	1	
Graphic Designer	1	
	5	
BUILDING & SAFETY		
Administrative Specialist	2	
Administrative Supervisor	1	
Building Inspection/Plan Check Supervisor	2	
Building Inspector Aide	2	
Building Inspector	3	
Chief Building Official	1	
Office Specialist II	1	
Plans Examiner	2	
Records Technician	1	
Senior Building Inspector	3	
Senior Building Inspector/Specialty	2	
Senior Plan Check Engineer	1	
Senior Plans Examiner	3	
	24	

	Full-Time Positions Authorized	Part-Time Positions Authorized
COMMUNITY DEVELOPMENT	(Continued)	
HOUSING & HUMAN SERVICES		
Administrative Specialist	1	
Community Development Programs Specialist	1	
Community Development Programs Supervisor II	1	
Housing & Redevelopment Manager		0.25
Project Planner	2	
Rental Housing Mediation Specialist	1	
Senior Rental Housing Mediation Specialist	1	
	7	0.25
PLANNING & ZONING		
Administrative/Clerical Supervisor	1	
Associate Planner	9	
City Planner	1	
Commission Secretary	3	
Geographic Information Systems Technician	1	
Planning Commission Secretary	1	
Planning Technician II	7	
Principal Planner	1	
Project Planner	9	
Project Planner (delete by 6/30/17)	1	
Senior Planner II	3	0.5
	37	0.5
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>73</u>	0.75

FINANCE		
ACCOUNTING		
Accountant II	1	
Accounting Assistant	2	
Accounting Assistant*	1	
Accounting Manager	1	
Accounting Supervisor	1	
Accounting Technician	1	
Accounting Technician*	1	
Administrative Specialist	1	
Billing Supervisor	1	
Payroll Supervisor*	1	
Senior Accountant	2	
	13	
<u>ADMINISTRATION</u>		
Budget Manager	1	
Executive Assistant*	1	
Finance Analyst I*	1	
Finance Director	1	
	4	

		Full-Time Positions Authorized	Part-Time Positions Authorized
	FINANCE (Continued)		
ENVIRONMENTAL SERVICES			
Administrative Specialist		1	
Code Enforcement Officer			0.5
Environmental Services Manager		1	
Environmental Services Specialist II		3	
Outreach Coordinator			0.5
Recycling Educator		2	
		7	1
GENERAL SERVICES			
Administrative Specialist		1	
Buyer II		2	
General Services Manager		1	
Mail Services Specialist		1	
Purchasing Supervisor		1	
Warehouse Specialist		1	
•		7	
RISK MANAGEMENT			
Risk Analyst II*		2	
Risk Assistant*		1	
Risk Manager		1	
		4	
TREASURY			
Accounting Assistant		6	0.5
Accounting Coordinator		1	
Finance Analyst I		1	
Finance Analyst II		1	
Finance Supervisor		1	
Treasury Manager		1	
, 3		11	0.5
TOTAL FINANCE DEPARTMENT		<u>46</u>	<u>1.5</u>
	FIRE		
ADMINISTRATION			
Administration Administrative Services Manager		1	
		1	
Administrative Specialist		l 4	
Emergency Services Manager		l a	
Executive Assistant*		l ,	
Fire Chief		1	
Office Specialist II		1	
AIRPORT RECOUR & SIRESIOUTING		6	
AIRPORT RESCUE & FIREFIGHTING		6	
Fire Captain		3	
Fire Engineer		6	
		9	

	Full-Time Positions Authorized	Part-Time Positions Authorized
FIRE (Conti		
OPERATIONS		
OPERATIONS Fire Operations Division Chief	1	
Fire Battalion Chief	4	
Fire Captain	25	
Fire Engineer	24	
Firefighter	27	
Fire Warehouse Specialist	<u>1</u> 82	
PREVENTION	02	
Administrative Specialist	1	
Fire Prevention Division Chief	1	
Fire Inspector II	4	
Fire Inspector III	1	
Fire Services Specialist		
Fire Services Specialist	<u>1</u>	
	0	
TOTAL FIRE DEPARTMENT	<u>105</u>	
LIBRAR	Y	
<u>LIBRARY</u>	_	
Administrative Analyst I	1	
Librarian II	7	
Library Assistant I	7	
Library Assistant II		0.75
Library Director	1	
Library Services Coordinator		0.8
Library Services Manager	2	
Library Systems Technician II	1	
Library Technician	4	
Office Specialist II		0.8
Senior Librarian	3	
Senior Library Technician	8	
Supervising Librarian	1	
	35	2.35
TOTAL LIBRARY DEPARTMENT	25	2.25
TOTAL LIBRARY DEPARTMENT	<u>35</u>	2.35
MAYOR & CITY	COUNCIL	
MAYOR & CITY COUNCIL	2	
City Caynailmaml :	6	
City Councilmember		
Executive Assistant to Mayor/Council*	1	
	1	
Executive Assistant to Mayor/Council*		
Executive Assistant to Mayor/Council*	1	

Full-Time Positions Part-Time Positions Authorized Authorized PARKS AND RECREATION **ADMINISTRATION** Administrative Analyst II 8.0 Assistant Parks & Recreation Director Associate Planner 2 Executive Assistant* Parks and Recreation Business Manager Parks and Recreation Director Parks Capital Project Supervisor Park Project Technician 8 8.0 **CREEKS RESTORATION/CLEAN WATER** Administrative Assistant Associate Planner Creeks Outreach Coordinator Creeks Restoration/Clean Water Manager Creeks Supervisor Code Enforcement Officer Project Planner Water Quality Research Coordinator 8 **NEIGHBORHOOD AND OUTREACH SERVICES** Administrative Specialist Recreation Coordinator Neighborhood & Outreach Services Coordinator II Neighborhood & Outreach Services Supervisor I Senior Neighborhood & Outreach Services Supervisor **PARKS** Administrative Assistant Automotive/Equipment Technician Automotive/Equipment Technician (delete when vacant) Custodian **Equipment Operator** 3 Grounds Maintenance Crew Leader 3 Grounds Maintenance Worker I Grounds Maintenance Worker II Grounds Maintenance Worker II (delete when vacant) 3 Irrigation Systems Technician Irrigation Systems Technician (delete when vacant) Maintenance Supervisor II Office Specialist II Parks Manager Park Ranger Parks Supervisor Senior Grounds Maintenance Worker Senior Grounds Maintenance Worker (delete when vacant) Senior Maintenance Worker

2

2

53

Senior Tree Trimmer

Street Tree Supervisor Tree Care Specialist Tree Trimmer II

Urban Forest Superintendent

PUBLIC WORKS (Continued)

FACILITIES MANAGEMENT

	BUILDING MAINTENANCE		
	Accounting Assistant	2	
	Administrative Analyst II	1	
	Carpenter	2	
	Electrician	2	
	Facilities and Energy Manager	1	
	Facilities Maintenance Superintendent	1	
	Facilities Maintenance Supervisor	1	
	Facilities Maintenance Worker II	2	
	Painter	2	
	Plumber	2	
	Project Engineer II	1	
	Supervising Engineer	1	
	Welder/Fabricator	2	
		20	
	CUSTODIAL		
	Custodial Supervisor	1	
	Custodian	8	1
	Senior Custodian	2	
		11	1
	ELECTRICAL MAINTENANCE		
		0	
	Electronics/Communications Technician II	3	
	Senior Electronics/Communications Technician		
		5	
	ENVIRONMENTAL COMPLIANCE		
	Environmental Services Specialist II	1	
	·	1	
FLEET			
	Administrative Assistant	1	
	Administrative Specialist	1	
	Automotive Parts Specialist	1	
	Automotive Service Writer	1	
	Fleet Services Supervisor	1	
	Fleet Services Technician I	3	
	Fleet Services Technician II	4	
	Fleet Manager	1	
	Lead Equipment Technician	1	
	Vehicle Services Assistant	1	
		15	

PUBLIC WORKS (Continued)

STREETS, PARKING, AND TRANSPORTATION

Wastewater Collection System Superintendent

PARKING		
Accounting Assistant	1	
Administrative Assistant	1	
Administrative Assistant Administrative Specialist	1	
Assistant Parking Coordinator	ı	2.4
Electronics Technician II	1	2.4
Maintenance Crew Leader	2	
	7	
Maintenance Worker II	3	
Parking Coordinator		
Parking Resources Specialist	1	
Parking Supervisor	2	
Parking/Transportation Management Program Superintendent	1	
Senior Maintenance Worker	1	
Selioi Maintenance Worker	21	2.4
STREETS		
Administrative Assistant	1	
Maintenance Supervisor II	2	
Senior Streets Maintenance Worker	6	
Streets Maintenance Coordinator	2	
Streets Maintenance Crew Leader	3	
Streets Maintenance Worker II	15	
Streets Manager	<u> </u>	
	30	
TRANSPORTATION		
Administrative Specialist	1	
Associate Transportation Planner	3	
Principal Transportation Planner	1	
Project Engineer II	1	
Supervising Transportation Planner	1	
Transportation Manager	1	
	8	
WATER RESOURCES		
WASTEWATER COLLECTION		
WASTEWATER COLLECTION	0	
Administrative Specialist	2 1	
Public Works Operations Assistant		
Senior Wastewater Collection System Operator	5 2	
Wastewater Collection System Lead Operator		
Wastewater Collection System Operator Technician I	1	
Wastewater Collection System Operator II	5	

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1	Autho	rizod

PUBLIC WORKS (Continued)

	•	
WASTEWATER TREATMENT		
Accounting Assistant	1	
Administrative Specialist	1	
Control Systems Operator Specialist II	2	
Senior Control Systems Operator Specialist	1	
Senior Treatment Plant Technician	2	
	1	
Senior Wastewater Treatment Plant Operator Treatment Plant Technician		
	3	
Treatment Plant Technician Supervisor	1	
Wastewater Compliance Specialist	1	
Wastewater Treatment Plant Chief Operator	1	
Wastewater Treatment Plant Operator III	10	
Wastewater Treatment Superintendent	1	
Wastewater Treatment Supervisor	1	
Water/Wastewater Maintenance Planner/Scheduler	2	
	28	
WATER DISTRIBUTION		
Accounting Assistant	1	
Control Systems Operator Specialist II	1	
Reservoir & Dam Caretaker/Distribution Operator	1	
Senior Control Systems Operator Specialist	1	
Senior Water Distribution Operator	7	
Water Distribution Equipment Operator	1	
Water Distribution Lead Operator	2	
Water Distribution Lead Operator Technician	1	
Water Distribution Operator II	11	
Water Distribution Operator Technician II	3	
Water Distribution Operator/Emergency Services	4	
	1	
Water Distribution Superintendent		
Water Distribution Supervisor	3	
Water Reclamation/Cross Connection Specialist	1	
Water Resources Specialist	1	
Water/Wastewater Maintenance Planner/Scheduler		
WATER SUPPLY	40	
Administrative Analyst II	1	
Administrative Analyst in Administrative Specialist	1	
Water Conservation Supervisor		
Water Resources Specialist	1 2	1
·	3	
Water Resources Specialist (delete by 6/30/17)		0.5
Water Supply Manager	<u>1</u> 9	1.5
	9	1.5
WATER TREATMENT		
Accounting Assistant		8.0
Control Systems Operator Specialist II	1	
Senior Control Systems Operator Specialist	1	
Water Treatment Chief Operator	1	
Water Treatment Plant Operator III	9	
Water Treatment Superintendent	1	
Water Treatment Supervisor	1	
·	14	0.8

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS	(Continued)	
WATER/WASTEWATER ADMINISTRATION		
Administrative Analyst II	1	
Administrative Assistant	1	
Wastewater System Manager	1	
Water Resources Manager	1	
Water System Manager	1	
	5	
WATER/WASTEWATER LABS		
Laboratory Analyst II	4	
Laboratory Analyst Coordinator	2	
Laboratory Supervisor	1	
	7	
WATER/WASTEWATER RECLAMATION		
Senior Wastewater Treatment Plant Operator	1	
Water Distribution Operator Technician II	1	
·	2	
TOTAL PUBLIC WORKS DEPARTMENT	290	5.7

WATERERONT

WATERFRONT		
ADMINISTRATIVE SUPPORT & COMMUNITY RELATIONS		_
Accounting Assistant	1	
Accounting Coordinator	1	
Administrative Analyst I	1	
Administrative/Clerical Supervisor	1	
Administrative Specialist	2	
Executive Assistant*	1	
Property Management Specialist	1	
Waterfront Business Manager	1	
Waterfront Director/Harbormaster	1	
	10	
FACILITIES MAINTENANCE		
Engineering Technician II	1	
Heavy Equipment Technician	1	
Maintenance Supervisor II	1	
Senior Waterfront Maintenance Worker	2	
Waterfront Facilities Manager	_ 1	
Waterfront Maintenance Crew Leader	2	
Waterfront Maintenance Superintendent	_ 1	
Waterfront Maintenance Worker II	10	
	19	
PARKING SERVICES		
Assistant Parking Coordinator	1	
Parking Coordinator	1	
Waterfront Parking Supervisor	1	
Tracomon and Soportion	3	
SECURITY	-	
Harbor Operations Assistant	1	
Harbor Operations Manager	1	
Harbor Patrol Officer	9	
Harbor Patrol Officer II	1	
Harbor Patrol Supervisor	1	
Office Specialist II	1	
Waterfront Vessel Technician	1	
	15	
TOTAL WATERFRONT DEPARTMENT	<u>47</u>	
CITY WIDE TOTAL	<u>1012</u>	<u>18.30</u>
Delete when vacant (included in total)	6	

Definitions:

Delete when vacant = Additional unfunded position created for the purpose of backfilling a funded position or position to be deleted when it becomes vacant

Delete by = Position funded from non-City monies

* = Position designated as Confidential

<u>Subsection 1(a).</u> The salaries of employees holding classifications or positions which are reclassified downward or for which the salary is adjusted as a result of salary surveys or other studies conducted by the City may be "Y" rated. When "Y" rated, the employee's salary shall be maintained at its current salary level until the salary applicable to the appropriate step in the employee's assigned classification is increased to equal the employee's current salary level. Thereafter, the employee's salary shall no longer be "Y" rated. As used herein, the term "current salary level" shall mean the salary which the employee was receiving at the time the salary for his assigned classification was reduced.

<u>Subsection</u> 1(b). As provided by Municipal Code Section 3.04.161, regular part-time employees working in the classifications contained herein shall serve in the unclassified service. Regular part-time employees shall be paid on an hourly basis the salaries provided herein for the appropriate classification.

Subsection 1(c). Any employee designated as "Confidential" by the City Administrator shall be paid an increase in pay equal to two and one-half percent $(2\frac{1}{2})$ for the applicable step and range.

Subsection 1(d). Managers and Professional Attorneys will receive salary and benefits as established by resolution, ordinance, and administrative procedure, and as reflected in the Management and Performance Compensation Plan, the Professional Attorney's Performance and Compensation Plan, the Police Managers' Association (PMA) MOU/Agreement, and the Fire Managers' Association (FMA) MOU/Agreement.

<u>Subsection 1(e).</u> Any employee designated by the City Administrator as an Administrative Fire Captain, working forty (40) hours a week, shall be paid an increase in pay equal to three percent (3.0%) in order to maintain a salary approximately equal to a fifty-six (56) hours per week Fire Captain.